



SERVICE CATALOGUE

DEinternational Taiwan Ltd.

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Deutsches Wirtschaftsbüro
German Trade Office
Taipei
德國經濟辦事處



The German Chamber Network

German Trade Office Taipei

The German Trade Office Taipei (GTO) is the official delegation of German Industry and Commerce and a member of the worldwide network of German Chambers of Commerce Abroad, with offices at 120 locations in over 80 countries.

Established in 1981, the GTO has actively promoted economic relations between Taiwan and Germany and represented the interest of German business in Taiwan by supporting business delegations, offering investment consulting, releasing publications as well as organizing symposiums and networking events. Today the GTO is the core of an extensive network of German and Taiwanese companies representing all types of businesses.

DEinternational Taiwan Ltd.

The GTO provides professional, comprehensive and customer-focused services through its service unit DEinternational, which offers bilateral market entry and expansion services, trade fair services, legal and investment services as well as recruitment and training services.





Business Partner Search

Your partner - Your opportunity

- We support you to identify potential business partners or customers through a matching process individually designed according to your requirements
- We establish contact with relevant companies, verify if the basic prerequisites are given and if there is an interest in cooperation
- We compile a final report which contains precise details about your prospective future customers or suppliers





Company Foundation

Accelerate your market entry strategy

- We supply the information you need
- We consult you on company structure, general tax regulations and procedure
- We assist you with applications and the preparation of documents and offer support in the communication with authorities
- We guide you in every step that needs to be taken





VAT Refund

Your one stop service

- We check the application documents for completeness and enter the billing details into the German/Taiwanese application form
- We forward the application signed by you to the fiscal authority
- In case of further queries from the fiscal authority, we will work closely with you and take over communication





Credit Report

Comprehensive, reliable, safe

- We provide access to a broad variety of information enabling you to make fast and reliable business decisions
- We offer to compile a credit report to help you in the process of decision-making when looking for suitable business partners
- Our report comprises, inter alia, a company's business figures, market activities and financial development, references and a thorough analysis of their situation in general





Quality Control

Assure the quality of your products

- Make sure the quality of the goods you ordered is as desired
- Checking of goods before they are shipped to Germany
- Take pictures, if requested, and send them together with a test report





Recruitment Services

Local talents for international business

- We elaborate the needs and expectations of our clients, conduct candidate screening, arrange interviews and assessment centers. Final interviews of the customers with the candidates will be organized and assisted by one of our consultants
- We will be glad to guide you through every step of the recruitment process
- Each step can be booked individually





Work Permit Application Support

Offering support every step of the way

- We support you throughout the whole work permit application process
- We provide you with a checklist of the required documents, fill in the forms in Chinese for you and submit the documents to the competent authority
- We make sure you and your employees have a smooth arrival and a successful stay





Mediation

Focusing on conflict resolution

- Our offered service provides invaluable support in resolving prevalent disputes between business parties
- We contact your business partner as a neutral mediator. Through constructive talks we support you to achieve a satisfying outcome for both sides
- We aim for a mutual understanding agreeable for both parties to save time and money and enable you to continue your business relations



Meeting Room Rental

The surroundings for success

- We offer fully equipped meeting rooms in the Taipei World Trade Center
- Our rooms are located within walking distance of the Taipei 101, World Trade Exhibition Center and Grand Hyatt Taipei and centrally located in Hsinyi District, the financial and commercial center of Taipei
- The provided equipment includes whiteboards, beamer and WiFi as well as catering, translation and interpreting services upon request





Office in Office

Your link to Taiwan

- A cost-efficient alternative to the foundation of a representative office or a subsidiary
- Virtual Office: business address, phone and fax in Hsinyi-District, Taipei's financial and commercial center, right next to Taipei 101
- Workplace and employee: office space for your employee at our office facilities at Taipei World Trade Center





Interpreting

Getting your message across

- Professional interpreting service to help you focus on reaching sustainable results
- Our experienced experts offer smooth communication in English, German and Chinese and are fluent in technical, legal and industry related jargon





Translation

Ensuring smooth communication

- Professional translation service for industry, commercial and legal matters
- Each document authored in English, Chinese or German can be translated swiftly and cost-efficient by a professional translator and is proofread by a native speaker
- An official accreditation of official and translated documents is also available



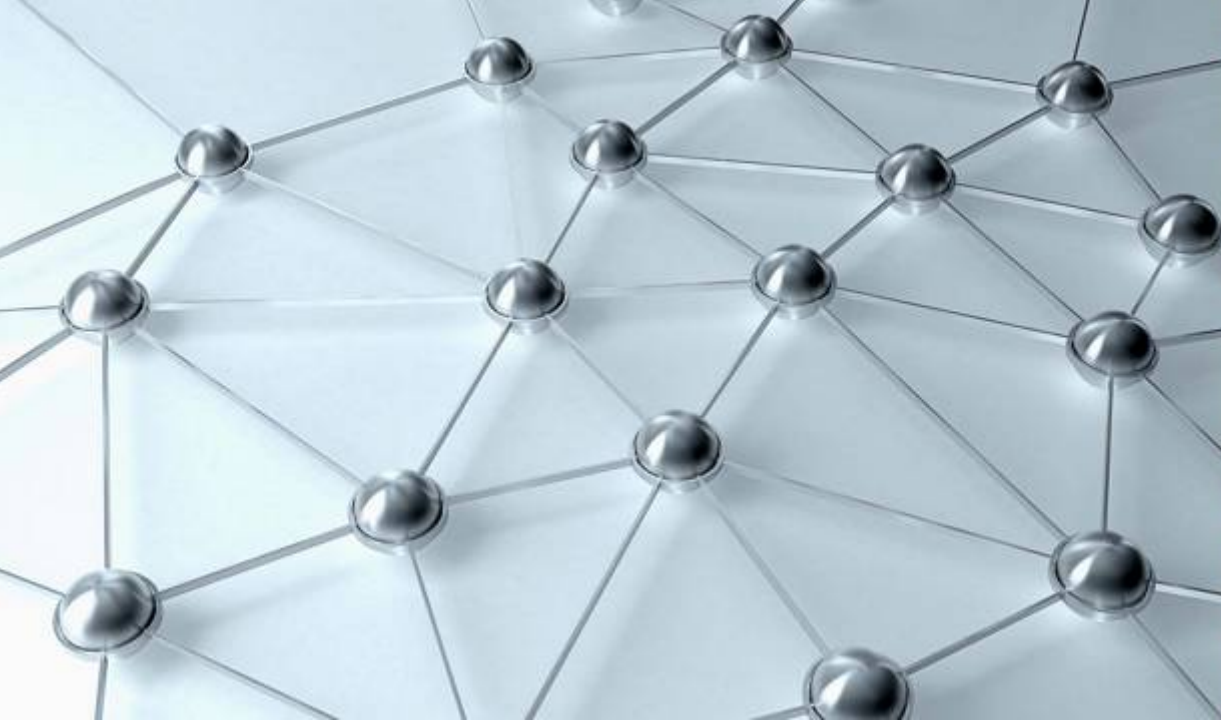


Trade Fair Services

Building global connections

- We support trade fair participation and fair visits of Taiwanese companies at all German trade shows organized by Messe Berlin and Nürnberg Messe
- We provide comprehensive trade fair services, arrange exhibitors and visitors delegations and offer consulting on advertising and marketing planning





Training Programme Taipei

The key to improving your skills

- We offer various trainings regarding business, legal and intercultural matters
- Experienced and qualified trainers will conduct trainings at our premises or according to your specifications directly at your company
- Seminars and trainings tailor-designed to serve the individual training needs of your company





Event Management

Your idea, our know-how

- We offer the organization of events, business forums and seminars with a large range of topics
- The events can be held either at our premises, at your designated facilities or directly at your company
- We invite your guests and target group, and take care of the promotion through our extensive network of business contacts





Advertising and Sponsorship Opportunities

Your platform to reach potential clients

- Advertise in our newsletters InfoBrief Taiwan and InfoBrief Germany or raise awareness through a banner on our website
- Sponsor one of our prestigious and well-attended events
- Directly approach your target group through a worthwhile investment and achieve marketing success through our knowledge and connections





InfoBrief Taiwan & InfoBrief Germany

Stay informed

- We offer two free e-newsletters to keep you informed about the German and Taiwanese economies, industries, economic relations, green news and events
- InfoBrief Taiwan: a weekly e-newsletter in German about Taiwan
- InfoBrief Germany: a quarterly e-newsletter in Chinese about Germany
- Subscribe at www.taiwan.ahk.de/publications



Contact Us.



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